**CASA of Middlesex County**

**Report to the Court**

**CHILD’S NAME: DOCKET #.:**

**DATE OF BIRTH:** XX/XX/XXXX

**CASA VOLUNTEER: REPORT DATE** :(date of final report)

Appointed XX/XX/XXXX) **HEARING DATE**: (date of court hearing)

**CONTACTS Telephone/e-mail In-Person**

*List here every person you have contacted during the time period covered in this report, his or her relationship to the child, and the type of contact made.*

*Please use the first and last initial for anyone on the case other than a parent, attorney, caseworker, CMO, or child. In the contact section you will also cite their role or function.  For example, DN, resource parent.” You may use the first and last name for the parents, attorneys, caseworkers, and children in the contacts list. In subsequent occurrences of these names, use the full name or Mr., Ms., etc. to refer to them. The exception to this is a child. You may refer to the children by just a first name.*

*For telephone/emails, use X to indicate contact.  For In-person Contact, provide dates in the format of mm/dd/yy*

**BACKGROUND:**

*This is where you introduce the case and why it came to attention of the court. This can be a very brief statement but should include all of the child’s out of home placements and the dates on which they moved. It should also include any chronic medical issues or diagnosis the child may have. It should include medications prescribed for the child.*

**CURRENT STATUS:**

*This is where you report all significant information and events relevant to the case and report on the current situation, covering all activity since the last court hearing. This is how the Judge learns about the child’s life…what is going on and who they are as individuals. All reports should include the child’s age and grade in school and any pertinent and/or psychological information from the child’s doctor or therapist.*

*Include facts you have gathered in your conversations with the people involved in the child’s life. Include information on the visits you made to see the child(ren). Always identify who said what; it is always good to use a few direct quotes. Include progress on court orders from the last report.*

 *Things to include:*

* *Is the Child safe? How is the child doing in with the resource family/group home?*
* *How is the child relating with his foster family/group home? Any comments about his behavior from foster family?*
* *How does the child feel about where he is living? Does he/she have any requests/needs?*
* *What is the visitation plan?*
* *How many visits have been missed since last hearing (by who, why)?*
* *Does the child ask questions about his parents/family*
* *What grade is the child in? Do you have comments from teacher/guidance counselor?*
* *Does this child have an educational plan?*
* *If yes, what type (504, IEP, etc)? What is the child’s classification?*
* *Is the child participating in any school sports or clubs?*
* *Are there any medical issues (new, long-standing)? Are follow-ups needed?*
* *Do you have comments from a therapist or counselor or mentor who is working with the child?*
* *Any relevant comments from the caseworker or law guardian that you want to include?*

**RECOMMENDATIONS:**

*This section is where you clearly state in bulleted list form your recommendations. The information you have gathered and written in “current status” should support these recommendations.*

Respectfully submitted,

CASA Name PC/Supervisor’s Name

Court Appointed Special Advocate CASA Peer Coordinator/Supervisor