RESOURCE GUIDE FOR FAMILIES

(CHILD CARE[i])

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CHILD CARE ASSISTANCE PROGRAMS

CHILD CARE PROGRAMS

NAME: Community Child Care Solutions

ABOUT: Community Child Care Solutions serves as the child care resource for families, child care professionals, and the community in Somerset and Middlesex counties.

PROGRAMS:

CHILD CARE ASSISTANCE PROGRAM (CCAP)

WHAT IT DOES: A program that helps low-income working parents and students afford childcare.

ELIGIBILITY:

PARENT/APPLICANT ELIGIBILITY

- Must be a County resident.
- Work part time AND go to school/training part time.
- Must be working full-time (30 hours weekly or more), attending school full-time (12 credits or more), or in job training (20 hours weekly or more)
- Must meet income eligibility guidelines.

[CCAP Income Eligibility and Estimated Copayment Calculator - Child Care In New Jersey](#)

Income Guideline

Maximum Allowable Annual Family Gross Income
(Represents 200% of the 2024 Federal Poverty Index)

Family Size	Annual Income
2	$40,880
3	$51,640
4	$62,400
5	$73,160
6	$83,920

CHILD/CHILDREN ELIGIBILITY

- o Children up to age 13, or less than the age of 19 incapable of self-care.
- o The child or children must be legally present in the US and have a valid Social Security number.
- o A child under the NJ Division of Child Protection and Permanency's protective supervision is also eligible.

SUBMISSION INSTRUCTION

Applying for a Child Care Subsidy

- o Proof of Income (pay stubs, tax returns, employer letter, etc.)
- o School/Training Hours (class schedule, enrollment verification, etc.)
- o Household Size (birth certificates, lease agreement, SNAP/TANF documentation, etc.)
- o All Required Documents must be submitted to be considered for a subsidy.

Fill out the applicable form

[CCAP Application - Middlesex - English](#)

[CCAP Application - Middlesex - Spanish](#)

WORK FIRST NEW JERSEY – CHILD CARE ASSISTANCE

WHAT IT DOES: A program that helps parents transition from welfare to work by offering child care subsidies through Work First New Jersey. While they provide referrals, they do not endorse specific providers and recommend visiting and interviewing options before making a choice.

ELIGIBILITY:

- Determined by the County Board of Social Services or the Department of Labor.
- Assigned by a Career Development Counselor or Income Maintenance Worker.
- Community Child Care Solutions will contact you after receiving a referral.
- Once employed, participants can receive subsidized child care for up to two years after case closure.

KINSHIP NAVIGATOR PROGRAM

WHAT IT DOES: A program that helps relatives raising children by providing child care subsidies, financial assistance, and support services.

ELIGIBILITY:

- Must prove they are a relative or legal guardian.
- Children must live with them.
- Caregivers under 60 who aren't working must show proof of disability.
- Financial eligibility is based on age, family size, and income.

For more details CLICK HERE or call **732-324-4357** (Middlesex County).

ADDITIONAL INFORMATION:

CHILD CARE PROGRAM LISTS

WHAT IT DOES: A Child Care Checklist is a tool used to evaluate and ensure that a childcare facility meets quality standards, safety regulations, and developmental needs for children.

It typically includes key areas such as:

- o Health & Safety – Cleanliness, sanitation, childproofing, and emergency preparedness.
- o Staff Qualifications & Ratios – Proper training, background checks, and appropriate staff-to-child ratios.
- o Curriculum & Activities – Age-appropriate learning, playtime, and social-emotional development.
- o Facility & Environment – Safe, stimulating, and child-friendly spaces, both indoors and outdoors.
- o Policies & Procedures – Clear guidelines on discipline, communication, illness, and emergencies.

The links below are guidelines to help parents and caregivers assess the quality of childcare programs to ensure children's well-being and development.

[Child Care Programs Checklist for General Usage](#)

[Child Care Programs Checklist for Infants](#)

[Child Care Programs Checklist for Toddlers](#)

[Child Care Programs Checklist for Children in Preschool](#)

[Child Care Programs Checklist for Children in Kindergarten](#)

CHARACTERISTICS OF QUALITY CARE

WHAT IT DOES: Outlines the essential characteristics of quality care for infants and school-aged children, including caregiver responsibilities, environmental standards, and program structures. It details the following:

1. **Infant Care** – Describes the role of caregivers in ensuring developmental support, emotional warmth, and structured routines. It also highlights the importance of a safe and engaging environment.
2. **School-Aged Child Care** – Focuses on fostering independence, providing academic and social support, and maintaining a structured yet flexible environment.
3. **Emergency Preparedness** – Covers key safety measures such as emergency drills, CPR training, evacuation plans, and communication strategies to ensure children's safety in various situations.

The document serves as a guideline for caregivers, parents, and childcare providers to ensure high-quality, safe, and developmentally appropriate care for children.

[Characteristics of Quality Care](#)

Submission Instructions:

For parents to submit their application to Middlesex County in English.

[Click here](#)

Correo electrónico donde los padres pueden envíar su solicitud al condado de Middlesex.

[Haga clic aquí](#)

[Download PDF Middlesex - English](#)

- o   Rename your file as LastName, FirstName before submitting.
- o   Attach your document and submit via the correct button for Middlesex or Somerset.
- o   If you cannot submit online, you may print and send the application via mail, fax, or in person.

LOCATION:

Middlesex Office
Business hours: 8:30am – 4:30pm
Community Child Care Solutions
103 Center Street
Perth Amboy, NJ 08861
Phone: 732-324-4357
Email: webinquiries@cccschildcare.org
Website: communitychildcaresolutions.org

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[i] information on the childcare related resources listed in this document have been updated as of 03/31/2025.